



Dear parent/carer,

Transition from Primary to Secondary School. So what happens now.....

It is great to be able to write to you and welcome you formally to Tudor Grange Academy Kingshurst. Things have certainly been different over the last couple of years, but we are now looking forward to getting back to normal and meeting and getting to know you all better via our face to face transition process. We have outlined below some key transition dates for you to add to your diaries. Within this welcome pack there is also a variety of forms that need to be completed and returned in the pre-stamped envelope as soon as possible.

Dates for your diary

Online Parent Sharing Form (Friday 29th April 2022) – You will receive via a text and/or email, a link to an online Microsoft Form that will provide you with an opportunity to share further specific information with us about your child that will aid transition. The information is secure through the Microsoft platform and will only be seen by the key Transition Team and disseminated, if need be, to our specialist services within school (i.e. Welfare, SEND or Pastoral Teams).

Link

https://forms.office.com/Pages/ResponsePage.aspx?id=IUVmEPIfGE2U9SfICX2T_e1SjgekdnJPlqzmuBUgq29UNEJE_NINBNjZRSkk4QzkxTUMyU1hVV1JDOC4u

- **Tutor and College Allocation (Friday 10th June 2022)** – You will receive notification regarding College, Form, and tutor allocation no later than Friday 10th June 2022. This will then enable you to speak specifically to your new college pastoral teams at the New Year 7 Parents Information Evening on Wednesday 15th June 2022.
- **New Year 7 Parents Information Evening (Wednesday 15th June 2022)**. This will be a face to face meeting at the academy **from 4:00-6:30pm**. This will provide you with an opportunity to find out and meet your son/daughter's new college leadership team, attend the Head teachers briefing and visit an array of information stalls to help provide you with everything you will need to know about the academy. Any specific concerns or information you require can be obtained/given on this evening.
- **Transition Days**. These will be held onsite at the academy on **Wednesday 6th and Thursday 7th July 2022** (times to be confirmed). This will give all New Year 7 students the opportunity to meet with their College Team and have a 'taster' of life at the academy as well as meeting other students. A letter with specific details will be sent closer to this time. Please note students will be expected to attend both days. There will also be a Summer Project for students to complete, which is a series of fun tasks designed to help familiarise the students with the school and their specific Colleges.
- **Summer School (Mid-August 2022)** – At present we are looking to secure funding for a transition summer school. More information will be given at the New Year 7 Parents Information Evening on Wednesday 15th June 2022. This will be primarily for students who require additional transition etc.
- **Induction day – (Tuesday 6th September 2022)**. This will be a short day in which students will spend time with their new form group and tutor prior to their first full day at school on Wednesday. Only students in Year 7 and Year 12 will be in school on these days. Students will be expected in full school uniform on this day.
- **First day at school (Wednesday 7th September 2022)** - Year 7 students will start at 8:30am and have an extended tutor period. All other year groups will start back at 9:30am. This will enable year 7 students to have a calm and structured start to the new term. Students will be expected in full school uniform on this day.



Transition Website

In the meantime, if you are keen to find out more about the school please do visit our online Transition page on the academy website. There is lots of information and links for you to explore.

Link - <https://www.kingshurst.tgacademy.org.uk/parents/transition/>

Key People

If you require any further information about transition and starting the academy, please see a list of the key people below. We look forward to meeting and getting to know you in the near future and hope your son/daughter thoroughly enjoys their time with us over the next 7 years!

Key People		
Transition Leader	Mr Lee Parfitt	lparfitt@kingshurst.tgacademy.org.uk
Admission Queries	Miss Natalie Grady	ngrady@kingshurst.tgacademy.org.uk
SENDCo	Mrs Marie Brocklebank	mwheeldon@kingshurst.tgacademy.org.uk
Lead First Aider (Medical)	Miss Jessica Hines	jhines@kingshurst.tgacademy.org.uk
School Admin Office	0121 329 8300	office@kingshurst.tgacademy.org.uk

Best wishes,

Lee Parfitt (College Leader for Transition)

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Have you completed and returned the following forms in the self-addressed envelope?

Form	Completed ✓
Pupil Information	
Biometric Permission	
Medical Details	
Photograph and Video Permission	
Sex Education Letter	