



Dear Parent/Carer,

As you are aware as part of the Duke of Edinburgh Award your child is required to take part in an expedition to meet the course requirements. Below are the confirmed dates for the final expedition.

Activity	Dates	Location
Expedition Practice	Friday 7 th – Sunday 9 th September	Hampton-in-Arden
Expedition Assessment	Friday 28 th – Sunday 1 st October	Long Mynd (Church Stretton)

Students will pick up their kit on Thursday 6th September before the expedition giving them time to pack for the following day. It is essential that students are prepared for all eventualities so waterproofs must be packed and they must have enough food for the entire expedition. Updates over the summer holidays will be posted on the web notice board which can be found here: <http://www.ctckingshurst.academy/learning-and-teaching/curriculum/extra-curricular/duke-of-edinburghs-award/>

The cost for all training and the final expedition will be £70 which must be paid for the training expedition. Parents pay will be shorted shortly, but if you have any concerns regarding payment please let me know and arrangements can be made. With this letter I have provided the needed kit/ packing list for the expeditions and the needed medical/ consent forms. CTC can provide the essentials, please let me know if you need to lend these as soon as possible so I can supply the needed items.

If you have any queries please do not hesitate to contact me on the school number (0121 329 8300) or via my school email address which is rebecca.cooper@ctckingshurst.academy. Please complete all forms by 17th July 2018.

Yours sincerely.

Rebecca Cooper

DofE Manager

CTC Academy





CONSENT FORM

I give consent for _____ (student's name) to attend the Duke of Edinburgh Expeditions on Friday 7th and Friday 28th September 2018. I hereby give my permission for staff to act in loco parentis in the event of an emergency. In the event of a change in any personal details for my son/daughter I will inform the CTC and Rebecca Cooper immediately.

The school holds all contact and medical details on a central file. If there are any differences or changes to this information then can you please either list below and/or request a new 'personal details' form. I must also stress the importance that if any detail changes occur (i.e. contact numbers or medical conditions) between the receipt of this letter and the date of the trip then please contact the school immediately.

Please give emergency contact details below for 17th July 2018:

	Name / Relationship	Number (s)
Emergency Contact 1		
Emergency Contact 2		

Medical Details (if applicable)

Signed: _____ (parent/carer)

Date: _____

