



November 29<sup>th</sup>. 2018

### Collection of GCSE/BTEC Certificates

Dear Students

A warm welcome is extended to the Year 11 students from the academic year 2017/18 (I.e. the Class of 18) to visit the Academy on Thursday 6<sup>th</sup>. December 2018 to collect Key Stage 4 examination certificates. In previous years this has been carried out in a traditional presentation evening but it has been decided to adopt a less formal style this year.

Students who are still members of the Tudor Grange Academy, Kingshurst will be able to collect their certificates from 2:00 p.m. onwards. Other students will be able to arrive at any time between 3:30 – 6:00 p.m. Food will be available and there will be an opportunity to see the “end of year” photographs and video again. Please report to the Sports Pavilion.

If you have any questions regarding the afternoon, please email me ([rjones@kingshurst.tgacademy.org.uk](mailto:rjones@kingshurst.tgacademy.org.uk)) or telephone 0121 3298300. If you are unable to collect the certificates on Thursday could you please contact Karen Ward, the Academy’s examination officer to arrange a day and time for collection.

I look forward to seeing you soon.

Yours sincerely

Richard Jones  
Vice Principal