



**Year 12 visit to Birmingham City University – Thursday 11<sup>th</sup> April 2019**

Dear Parents/Carers

In order to support students in starting to make plans for Post 18 a visit to Birmingham City University has been organised. The visit will include a CV/Personal Statement workshop, a tour of the facilities available at the University and a team-building exercise. The visit will be free of charge and the only expectations placed upon students are that they are punctual and also respectful and positive in their responses. This will be the first of several such opportunities. Please note that the arrival time at the Academy is later than usual on a Thursday.

The arrangements for the morning are:

- 10:00 a.m. Arrival at the Academy and registration
- 10:15 a.m. Departure of coach
- 10.45 a.m. Arrival at BCU and welcome
- 11.00 a.m. Activity One
- 12:00 noon Activity Two
- 1.00 p.m. Lunch
- 1:30 p.m. Activity Three
- 2:30 p.m. Departure from BCU
- 3:00 p.m. Arrival back at the Academy

Students will travel to the University in a coach fully-fitted with seat-belts and students will be accompanied by members of the Academy staff as well as Aim Higher staff at all times. Snacks will be provided but students will need a packed lunch or money with which to purchase food and drink.

If you are happy for your child to be involved, I would be grateful if you could fill in the consent form below. Please add a contact number as well as medical information. I am aware that some students will find it a great deal easier to leave for home from the city centre rather than make their way back to the Academy. If you are happy for your child to make his or her own way home from the City Centre at the end of the visit, please would you also indicate that you accept this responsibility on the consent form. I would be grateful if you could ensure that your child returns this form to their tutor or to Medina Kenaghan, the Post 16 Administrator by Tuesday 9<sup>th</sup> April.

If you have any questions regarding the visit, please don't hesitate to contact me.

Yours sincerely

**Richard Jones**  
**Senior Vice Principal**

**TUDOR GRANGE ACADEMY, KINGSHURST  
PARENT/CARER CONSENT FORM**

Year 12 VISIT to BIRMINGHAM CITY UNIVERSITY: 11.04.19

Please complete the form below and return to your child's tutor or to Medina Kenaghan by 09.04.19

Name of student: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

**Medical Information:**

Should your child be receiving any medication or have a medical problem at this present time which you would like to bring to the attention of staff, would you please give details below? The member of staff will take charge of any tablets e.t.c. and will ensure that medication is taken at the appropriate times or in accordance with your instructions.

Please give details overleaf if:

- a. Your child has any medical conditions requiring treatment, including medication
- b. Your child has any allergies, including food and medication?
- c. Your child has recently (in past month) been in contact with any contagious or infectious diseases
- d. Your child suffers from feeling overly anxious at certain times?

**CONSENT:**

I consent to my child taking part in the visit to BCU. I understand that the transport will be by coach and that students will be supervised.

**MEDICAL EMERGENCY:**

I understand that a member of TGAK's staff will be supervising and will be easily available to act in loco parentis for my child. I agree to my child receiving the medication as instructed and in the unlikely event of an emergency give authorisation to any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

**TRAVEL HOME:**

I give permission for my child \_\_\_\_\_ to make his/her own way home from Birmingham City University at 2:30 p.m. on 11.04.19.

NAME OF PARENT/CARER: .....*Please print*

SIGNED: .....(Parent/Carer)

DATE:.....

Your Telephone Numbers for emergency purposes:

(Daytime) \_\_\_\_\_ (Evening) \_\_\_\_\_

NOTES: If you are not on the telephone, please give the name and number of a relative, friend or neighbour who can be contacted in an emergency. If this is a problem, please let Richard Jones know.

Should you wish to bring the staff's attention to any other point, please write on a separate piece of paper and attach it to this form.