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Monday 18th March 2024

Dear Parents/Carers,

#### Re: Exams update for Year 11 and Year 13

I am writing to provide you with details about the upcoming examinations for summer 2024, in addition to details regarding the exam period itself. I thank you in advance for your patience in taking the time to read through the contents of this important letter.

We are now fast approaching the start of the exam season with the first formal GCSE exam taking place on **Tuesday 7**<sup>th</sup> **May 2024**. Pupils will have three weeks of exams prior to the traditional half-term break, and will then return for the final 3 week period of exams (depending on their combination of subjects). A copy of the for timetable for all examinations is provided at the end of this letter.

Below you will find some key operational aspects of the forthcoming exam season which all pupils will be made aware of:

- The exam period window begins from 07-05-24 until 21-06-24. In addition, there is a contingency day on 26-06-24 in case an exam is moved from its original time. Pupils need to be available for the whole exam period, inclusive of this contingency day.
- Morning exams will start from 0900, with afternoon exams expected to start no later than 1315.
- Afternoon exams:
  - When pupils finish afternoon exams, with the earliest being 1420, they will be expected to go home instead of to their period 5 lesson. If pupils have a scheduled period 6 on their timetable, they can wait in the IC supervised as a supervised area. Year 13 will be able to return to the Common Room or sign out at Student Services. Pupils should not be on site after this time if they have no period 6 lessons and have completed the afternoon exam. Please check your child's exam timetable to see when they are likely to finish as exams will be of differing lengths.
- Completing coursework:
  - There may be some pupils required to attend the academy to complete any outstanding coursework. If this is the case, pupils and families will be informed by the subject teacher in advance where pupils are expected to attend. In all cases of students coming into the Academy, they will be required to wear their correct uniform and complete this work.
- Study leave:
  - Year 11 will be in the academy until the end of their final exam, the latest of which would occur on 19-06-24. After this date, pupils will not need to attend. Year 13 A Level students will not need to attend once their final exam has been completed, the latest of which will occur on Friday 21<sup>st</sup> June. Further details will be shared with Year 13 BTEC students by the Sixth Form team.



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#### Fire alarm during exams:

o If there is a fire alarm during an exam, pupils must follow the normal procedure, which is to stay calm and wait for instructions. Pupils must not take anything with them and will then make their way to the designated area, on to the tarmac and service road area to the side of the Pavilion, in silence and without communicating with anyone as they would be under exam conditions. Pupils with exams in the hall will make their way to the back of the sports hall and line up in the specific rows that they were seated. Pupils in other rooms will make their way to the same point venue. A Senior Leader will coordinate this. Again, it is vital that pupils do not communicate or take anything with them. All rooms will be locked until pupils can return to the exam venue and will be provided the full allocated time.

#### Exam absence:

o If your child is absent from a scheduled exam, the academy will continue to contact you. Pupils will be issued with individual exam timetables and must be **on time for all their exams**. If an exam is missed, there is **no opportunity to retake the exam** and this will affect the overall grade received.

#### Leavers' Assembly:

Pupils will have a leavers' assembly on Friday 21<sup>st</sup> June. We will send out further details closer to the time for final day arrangements, but the general plan will be for Year 11 and Year 13 pupils will be invited to come in for an assembly in the afternoon. There will be a BBQ where we will also have refreshments for pupils to enjoy. Pupils will not need to be in uniform. This event is via invitation only and pupils with accumulated negative, or repeated negative events between the date of the letter and the final exam may not be invited.

#### Year 11 Prom:

Prom for Year 11 will be on 27-06-24 with further details being released closer to the time. This event is by invitation only for pupils with good attendance and behaviour. Please see our letter, published by the Year 11/Bronte Team on the TGAK website for further information (Dec 2023): <a href="https://www.kingshurst.tgacademy.org.uk/files/2024/01/Prom-letter-to-parents-2024-1.pdf#prom-2024/">https://www.kingshurst.tgacademy.org.uk/files/2024/01/Prom-letter-to-parents-2024-1.pdf#prom-2024/</a>

#### Results Days

- A Level results will be released to candidates on Thursday 15<sup>th</sup> August 2024.
- GCSE results will be released a week later, on Thursday 22<sup>nd</sup> August 2024.
- Arrangement details for these days will be shared closer to the time.

#### • Ofqual's guidance on exams:

Can be found via the following link: <a href="https://www.gov.uk/government/publications/ofqual-student-guide-2024/ofqual-student-guide-2024">https://www.gov.uk/government/publications/ofqual-student-guide-2024</a>

#### • Examination special consideration update:

- The JCQ policy for this can be found here: <a href="https://www.jcq.org.uk/wp-content/uploads/2023/08/Guide">https://www.jcq.org.uk/wp-content/uploads/2023/08/Guide</a> to spec con process 2023 24 FINAL.pdf
- Special consideration is given to a candidate who has temporarily experienced illness, injury or some other event outside of their control at the time of the assessment. It is applied when the issue or event has had, or is reasonably likely to have had, a material effect on a candidate's ability to take an assessment or demonstrate his or her normal level of attainment in an assessment.
- There are minimum requirements for enhanced grading in cases of acceptable absence.
- Where long-term circumstances have prevented the candidate from reaching the competence standards, it may not be possible to make an adjustment.



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The following pages include imperative communications set by the Joint Council for Qualifications (JCQ) that require students to have absolute clarity as to what is classed as an unauthorised item in addition to a 'warning to candidates' over the high expectation of their behaviour within all examinations. A complete overview of ALL examinations within the summer exam series is also provided.

Please can I ask that you discuss the points above with your child over the next few days to ensure clarity and the contents of this letter. In addition, I would like to thank you for your continued support this year as we move towards this final, imperative phase of the academic year.

If you have any further questions, please do not hesitate to contact the academy.

Yours sincerely,

John Bowers College Leader

**Tudor Grange Academy Kingshurst** 



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AQA City & Guilds CCEA OCR Pearson	VJEC
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### Warning to Candidates

- You must be on time for all your examinations.
- Possession of a mobile phone or other unauthorised material is not allowed even if you do not intend to use it. You will be subject to penalty and possible disqualification from the exam/qualification.
- You must not talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
- 4. You **must** follow the instructions of the invigilator.
- You must not sit an examination in the name of another candidate.
- You must not become involved in any unfair or dishonest practice in any part of the examination.
- 7. If you are confused about anything, only speak to an invigilator.

The Warning to Candidates must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.



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AQA

City & Guilds

CCEA

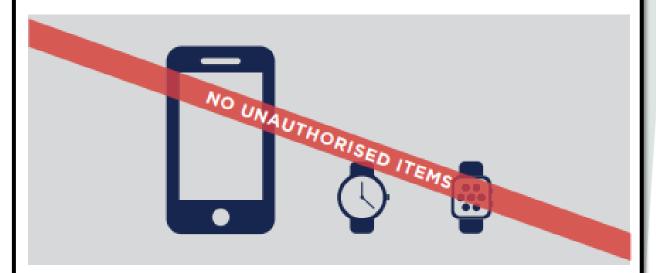
OCR

Pearson

WJEC

# NO MOBILE PHONES NO WATCHES

NO POTENTIAL TECHNOLOGICAL/WEB ENABLED SOURCES OF INFORMATION



Possession of unauthorised items, such as a mobile phone or any watch, is a serious offence and could result in

## DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.



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S	un	nme	r 2024	l Exan	1 Time	table:		_	_		Key:	GCSE	A-LE	VEL	CL	ASH	
CLASH		No.						CLASH		No.			***************************************	10		16	
A-LEVEL		Year		11	11	11		A-LEVEL		Year				11		11	
GCSE		Minutes		All day	All day	All day		GCSE		Minutes				06		120	
	Afternoon Exam Session: 1300	EXAM		Spanish Speaking	Spanish Speaking	Spanish Speaking			Afternoon Exam Session: 1300	EXAM				Drama		BTEC Tech Award Child Dev (BCD03) - Supporting Children to Play, Learn & Develop	
		Exam board		AOA	AQA	AOA				Exam board				AQA		Edexcel	
		No.					17			No.		20		32		107	107
		Year		11	11	11	12			Year		11		11		11	11
AMS 202		Minutes		All day	All day	All day	180	AMS 202		Minutes		120		06		75	7.5
SUMMER EXAMS 2024	Morning Exam Session: 0900	EXAM		Spanish Speaking	Spanish Speaking	Spanish Speaking	BTEC L3 Sport & Exercise Science Unit 3: Applied Sport & Psychology	SUMMER EXAMS 2024	Morning Exam Session: 0900	EXAM		BTEC Tech Award H&SC (BHS03) - Heath & Wellbeing		BTEC Tech Award Sport (BSP03) - Dev fitness to imporve other participants in Sport		Combined Science: Biology Paper 1 - Foundation	Combined Science: Biology Paper 1 - Higher
		Exam board		AOA	AQA	AOA	Edexcel			Exam board		Edexcel		Edexcel		AQA	
	WEEK-1		Monday 29th April	Tuesday 30th April	Wednesday 1st May	Thursday 2nd May	Friday 3rd May		WEEK-2		Monday 6th May	Tuesday 7th May	Wednesday 8th May	Thursday 9th May		Friday 10th May	

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		SLIMMER FXAMS 2024	7AMS 2024					GCSF	A-I FVFI	CLASH
WEEK-3		Morning Exam Session: 0900					Afternoon Exam Session: 1300			
	Exam		Minutes	Year	No.	Exam board	EXAM	Minutes	Year	No.
Monday 13th May	AQA	English Literature Paper 1	105	11	179	AQA	Media Studies Paper 1	06	11	42
Tuesday 14th May	AQA	Business Adv Paper 1	120	13	6	AQA	Business Paper 1	105	11	34
Wednesday 15th May	Edexcel	History Paper 1 - Medicine in Britain	75	11	95	OCR	Computer Science Paper 1 - Computer Systems Written	06	11	43
						AQA	Psychology Paper 1	105	11	50
Thursday 16th May	Edexcel	Mathematics Paper 1 (Non-Calculator) - Foundation	06	11	105	WJEC	Criminology Theories Paper Based - Criminology Unit 2	06	12	6
	Edexcel	Mathematics Paper 1 (Non-Calculator) - Higher	06	11	74					
Friday 17th May	AOA	Combined Science: Chemistry Paper 1 - Foundation	75	11	107	AQA	Geography Paper 1	96	11	140
	AOA	Combined Science: Chemistry Paper 1 - Higher	75	11	29					
	AQA	Psychology Adv Paper 1 - Intrductory topics in Psychology	180	13	12					
		SUMMER EXAMS 2024	AMS 2024					GCSE	A-LEVEL	CLASH
WEEK-4		Morning Exam Session: 0900					Afternoon Exam Session: 1300			
	Exam board	EXAM	Minutes	Year	No.	Exam board	EXAM	Minutes	Year	No.
Monday 20th May	AQA	English Literature Paper 2	135	11	179	AOA	Media Studies P2	06	11	42
						AQA	Media Studies Adv Paper 1	120	13	3
Tuesday 21st May	AOA	Business Adv Paper 2	120	13	6	OCR	Computer Science Paper 2 - Computational thinking,	105	11	43
	***************************************						algorithms & programming			
Wednesday 22nd May	AQA	Combined Science: Physics Paper 1 - Foundation	7.5	11	107					
	AOA	Combined Science: Physics Paper 1 - Higher	75	11	29					
Thursday 23rd May	AQA	English Language Paper 1	75	11	179	AQA	Psychology Paper 2	105	11	20
	OCR	History A: Civil Rights in the USA 1865-1992 Written	150	13	8					
Friday 24th May	AQA	English Literature Adv Paper 1 - Love through ages	180	13	7					

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		SUMMER EXAMS 2024	<b>AMS 2024</b>					GCSE A-LEVEL	A-LEVEL	CLASH
WEEK-5		Morning Exam Session: 0900					Afternoon Exam Session: 1300			
	Exam	EXAM	Minutes	Year	No.	Exam board EXAM		Minutes	Year	No.
Monday 3rd June	Edexcel	Mathematics Paper 2 (Calculator) - Foundation	06	11	105					
	Edexcel	Mathematics Paper 2 (Calculator) - Higher	06	11	74					
446			7.0	**	7.		N	400	;	100
I uesday 4th June	¥ 6	Spanish Listening - Foundation	33	77	15	Edexcel	Mistory Paper 2 - Superpower, Saxon, Norman	100	17	S V
	¥ :	Spanish Keading - Foundation	43	77	37	Edexcel	Mathematics Adv - Pure Mathematics 1	021	57	0
	AOA	Spanish Listening - Higher Spanish Reading - Higher	45	11	13	AQA	Media Studies Adv Paper 2	120	13	3
Modneeday 5th line		Spanish Neading - Higher	8 8	11	120	VOV	Business - Business Daner 2	105	11	24
wednesday our June	AOA	Geography Paper 2 English Literature Adv Daner 2	150	13	7	AOA	Business - Business raper 2 Riology Adv Paper 1	120	13	7
	{	Librari Literature Auv raper 2		2		WJEC	Criminology Unit 4: Crime & Punishment Paper Based	96	13	,
Thursday 6th June	AOA	English Language Paper 2	105	11	179					
	AQA	Business Adv Paper 3	120	13	6					
Friday 7th June						AQA	Combined Science: Biology Paper 2 - Foundation	75	11	107
						AQA	Combined Science: Biology Paper 2 - Higher	75	11	29
						OCR	History A: England 1547-1603: Later Tudor Written	90	13	8
		SUMMER EXAMS 2024	AMS 2024					GCSE	A-LEVEL	CLASH
WEEK-6		Morning Exam Session: 0900					Afternoon Exam Session: 1300			
	Exam	EXAM	Minutes	Year	Š.	Exam board	EXAM	Minutes	Year	Š.
Monday 10th June	Edexcel	Mathematics Paper 3 (Calculator) - Foundation	06	11	105	OCR	Creative iMedia: Media Industry Written	06	11	17
	Edexcel	Mathematics Paper 3 (Calculator) - Higher	06	11	74	AQA	Spanish Writing - Foundation	09	11	31
	AQA	Chemistry Adv Paper 1 - Inorganic and Physical Chemistry	120	13	4	AQA	Spanish Writing - Higher	7.5	11	13
Tuesday 11th June	AQA	Combined Science: Chemistry Paper 2 - Foundation	7.5	11	107	Edexcel	History Paper 3 - Weimar & Nazi Germany	08	11	62
	AQA	Combined Science: Chemistry Paper 2 - Higher	75	11	29	Edexcel	Mathemativs Adv - Pure Mathematics 2	120	13	9
	OCR	History A: Cold War in Europe 1941-1995 Written	09	13	8					
Wednesday 12th June	AOA	Dance	06	11	8					
Thursday 13th June										
Cridery 14th lune	404	, and a second	8	11	120	VOV	Combined Colonia Division Danced Formatchia	75	-	107
Friday 14th June	AOA	Geography Paper 3 Riology Δdy Daner 2	120	13		AOA	Combined Science: Physics Paper 1 - Foundation	75	11	701
		2 10dp 1 xxx 180000				}	ממווסוו בי וולסומי ולימין מלמין בי וולסומים		1	3



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		SUMMER EXAMS 2024	(AMS 2024					GCSE	GCSE A-LEVEL	CLASH
WEEK-7		Morning Exam Session: 0900					Afternoon Exam Session: 1300			
	Exam board	EXAM	Minutes	Year	No.	Exam board EXAM	EXAM	Minutes	Year	No.
Monday 17th June										
Tuesday 18th June	WJEC	Design & Technology	120	11	31					
	АОА	Chemistry Adv Paper 2 - Organic and Physical Chemistry	120	13	4					
Wednesday 19 June	Edugas		105	11	33					
	AQA	Biology Adv Paper 3	120	13	7					
Thursday 20th June										
Friday 21st June	AQA	Chemistry Adv Paper 3	120	13	4					