

Parent Pay login Instructions.

Navigate to [www.parentpay.com](http://www.parentpay.com), click to login.

The screenshot shows the ParentPay website in a browser window. The address bar displays <https://www.parentpay.com/>. The navigation menu includes links for Parents, Schools, Get ParentPay, and Who we are. A yellow 'Login' button is highlighted with a red arrow pointing to it. Below the navigation bar, a large banner features a photo of a smiling boy and a man. The banner text reads 'Welcome to ParentPay the trusted school online payments system'. Two buttons are visible: 'Schools book a demo' (yellow) and 'Account login' (white). Below the banner, a blue section titled 'An exciting new financial education service' features four icons and their descriptions: 1. 'nimbl.' icon: 'Sparkling financial confidence' and 'Stimulating financial'. 2. 'Icon of two people': 'Encouraging financial learning' and 'A safe service to help you'. 3. 'Icon of two people': 'Inspiring financial confidence' and 'An easy and fun way to'. 4. 'GLOBAL MONEY WEEK' icon: 'Offering financial advice & tools' and 'Great financial education'. The browser's status bar at the bottom shows the URL <https://www.parentpay.com/public/client/security/#/login> and a 100% zoom level.

Enter your username and password that has been provided by the academy.

ParentPay Help

## Login

Email/Username

Password

[Forgotten your password?](#)

[Login](#) [Back](#)

## Help

- [How do I log into my ParentPay account?](#)
- [I have forgotten my username / email address, what do I do?](#)
- [I have forgotten my password, what do I do?](#)
- [I have two ParentPay accounts, can I merge them?](#)

[Terms & conditions](#) [Use of cookies](#) [Privacy policy](#)

Click Pay for items.

The screenshot shows the ParentPay website interface. At the top, there is a navigation bar with the ParentPay logo on the left and a user profile section on the right with the text "Hello, [username] | View / edit your profile | Log out". Below the navigation bar is a secondary menu with items: Home, Pay for items, Make bookings, Transaction history, Menus & choices, and Communications. The "Pay for items" item is highlighted with a red arrow. On the left side, there is a sidebar with the heading "I want to..." and a list of links: Go to homepage, Pay for items, Make bookings, View transaction history, View menus & choices, View communications, View / edit profile, and View school & caterer. Below this is a "ParentPay support" section with links for "Take the tour", "What's new?", "Browse help topics", and "Parent FAQs". At the bottom left of the sidebar is a "Follow us" section with Facebook and Twitter icons. The main content area is titled "Notices" and features a video player with the ParentPay logo and a "Continue" button. The video player has a play button, a progress bar showing 00:02, and a "vimeo" logo. At the bottom of the page, there is a footer with copyright information: "© Copyright 2016, ParentPay Limited. All rights reserved." and links for "Terms & conditions", "Privacy policy", "Use of cookies", and "Contact ParentPay". A small dialog box at the bottom of the browser asks "Would you like to store your password for parentpay.com?" with "Yes" and "Not for this site" buttons.

To add Catering Money click Add to Basket, which is located to the right hand side of the item description.

The screenshot shows the ParentPay website interface. At the top, there's a navigation bar with the ParentPay logo and a user profile section. Below that is a menu with options like Home, Pay for items, Make bookings, Transaction history, Menus & choices, and Communications. The main content area is titled 'Pay for items' and contains a table of items available for purchase. A red arrow points to the 'Add to basket' button for the 'IMPACT Catering Money' item.

Due date	Item description	Name	Amount	
29 May 2015	17200000 300 WW1 Battlefield Trip 2016 Deposit (non-refundable) WW1 Battlefield Trip from 28th - 30th May 2016. This trip is open to year 7 & 8 students. Organised by Gemma Hocken. (DEPOSIT IS NON-REFUNDABLE) Provided by: CTC Kingshurst Academy Cost: £75.00		£75.00	<a href="#">Add to basket</a>
18 Apr 2015	18030200 300 Music Lessons Summer 2016 term Music Lessons Summer 2016 term Provided by: CTC Kingshurst Academy Cost: £90.00		£90.00	<a href="#">Add to basket</a>
-	17510000 100 IMPACT Catering Money PLEASE BE AWARE IT WILL TAKE 30 MINUTES FROM PAYMENT UNTIL CATERING ACCOUNTS ARE CREDITED Provided by: CTC Kingshurst Academy Balance: £3.00 <a href="#">Edit amount or add notes</a>		-	<a href="#">Add to basket</a>
-	Book bags Book Bags Provided by: Solihull MBC Income Account Cost: £4.50		£4.50	<a href="#">Add to basket</a>
-	32300000 3 Casio FX83GT plus Scientific Calculator Battery Powered Scientific Calculator recommended by Mathematics department. Print out receipt - take to IC Counter and collect calculator Provided by: CTC Kingshurst Academy Quantity: 1 Cost: £7.50 <a href="#">Edit amount or add notes</a>		£7.50	<a href="#">Add to basket</a>
-	32300000 3 USB Flashdrive 8GB		£6.50	<a href="#">Add to basket</a>

Enter the amount required i.e 10.00 = £10.00 in the Edit amount field. Then Add to basket.

The screenshot shows the ParentPay website interface. The browser address bar displays <https://www.parentpay.com/774P/ParentPayForItems.aspx>. The page header includes the ParentPay logo, a user profile icon with the text "Hello [Name]", and a "Basket £0.00 (0 items)" indicator. The navigation menu contains "Home", "Pay for items", "Make bookings", "Transaction history", "Menus & choices", and "Communications".

The main content area is titled "Pay for items" and features a table of items. A modal window is open over the table, allowing users to edit the amount for a selected item. The modal contains the following fields:

- Edit amount:** A text input field with a value of "10.00". Below it, the range "Min - £10.00 / Max - £10000.00" is displayed.
- Add notes:** A text area for entering additional information.
- Add to basket:** A blue button to confirm the addition of the item to the shopping basket.

A red arrow points from the "Add to basket" button in the modal to the "Add to basket" button in the table. The table items include:

Due date	Name	Amount	Action
29 May 2015	17510000 100 IMPACT Catering Money -	£75.00	Add to basket
18 Apr 2015		£90.00	Add to basket
			Add to basket
		£4.50	Add to basket
		£7.50	Add to basket
		£8.50	Add to basket

Click Checkout.

The screenshot shows the ParentPay website interface. At the top, there is a navigation bar with the ParentPay logo and a user profile section. Below the navigation bar, there is a main menu with options like 'Home', 'Pay for items', 'Make bookings', 'Transaction history', 'Menus & choices', and 'Communications'. The 'Pay for items' section is active, displaying a list of items to be paid for. A red arrow points to the 'Checkout' button in the top right corner of the page.

ParentPay

Home Pay for items Make bookings Transaction history Menus & choices Communications

I want to...  
Go to homepage  
Pay for items  
Make bookings  
View transaction history  
View menus & choices  
View communications  
View / edit profile  
View school & caterer

ParentPay support  
Take the tour  
What's new?  
Browse help topics  
Parent FAQs

Follow us

Pay for items

Click Add to basket to select items from the list below.

Due date	Item description	Name	Amount	
29 May 2015	17300000 300 WW1 Battlefield Trip 2016 Deposit (non-refundable) WW1 Battlefield Trip from 29th - 30th May 2016. This trip is open to year 7 & 8 students. Organised by Gemma Hockin. (DEPOSIT IS NON-REFUNDABLE) Provided by: CTC Kingshurst Academy Cost: £75.00		£75.00	Add to basket
18 Apr 2016	18030000 300 Music Lessons Summer 2016 term Music Lessons Summer 2016 term Provided by: CTC Kingshurst Academy Cost: £90.00		£90.00	Add to basket
-	Book bags Book Bags Provided by: Solihull MSC Income Account Cost: £4.50		£4.50	Add to basket
-	32300000 3 Casio FX83GT plus Scientific Calculator Battery Powered Scientific Calculator recommended by Mathematics department. Print out receipt - take to IC Counter and collect calculator. Provided by: CTC Kingshurst Academy Quantity: 1 Cost: £7.50		£7.50	Add to basket
-	32300000 3 USB Flashdrive BGB A customised 8 GB Flashdrive with CTC Kingshurst Academy Logo, phonenumber and web address on black background. Good quality. Print out receipt - take to IC Counter and collect USB Pen. Provided by: CTC Kingshurst Academy Quantity: 1 Cost: £6.50		£6.50	Add to basket

Basket £190.00 (1 item)

17510000 100 IMPACT Catering €10.00 Money

Pay for more items Checkout

Click Pay securely now.

The screenshot shows the ParentPay website interface. At the top, there is a navigation bar with the ParentPay logo, a user profile icon, and links for 'View / edit your profile' and 'Log out'. Below this is a secondary navigation bar with buttons for 'Home', 'Pay for items', 'Make bookings', 'Transaction history', 'Menus & choices', and 'Communications'. The main content area is divided into several sections:

- I want to...:** A list of quick links including 'Go to homepage', 'Pay for items', 'Make bookings', 'View transaction history', 'View menus & choices', 'View communications', 'View / edit profile', and 'View school & caterer'.
- ParentPay support:** A section with links for 'Take the tour', 'What's new?', 'Browse help topics', and 'Parent FAQs'.
- Follow us:** Social media icons for Facebook and Twitter.
- Your basket:** A central section showing the current shopping basket. It contains one item: '17510000 100 IMPACT Catering Money - PLEASE BE AWARE IT WILL TAKE 30 MINUTES FROM PAYMENT UNTIL CATERING ACCOUNTS ARE CREDITED Provided by: CTC Kinghurst Academy'. The amount is £10.00. There are 'Remove' and 'Edit' options for this item. Below the item list, it shows 'Account balance: £0.00' and a 'Total cost £10.00'. At the bottom of the basket section, there are buttons for 'Pay for more items', 'Empty basket', and 'Pay securely now'.

A large red arrow points to the 'Pay securely now' button in the basket section.

At the bottom of the page, there is a footer with the following text: 'PCC00000000 v6.1.1302 4001 © Copyright 2016, ParentPay Limited. All rights reserved. Terms & conditions | Privacy policy | Use of cookies | Contact ParentPay'.

Enter credit card details and security code, then click Review and confirm payment.

ParentPay Secure checkout

1 Payment information 2 Review and confirm payment 3 Receipt

Your payment information  
Select a stored card and enter the security code or pay with a new card.

Type	Nickname	Card number	Cardholder name	Select
VISA	XXXXXXXX	XXXX XXXX XXXX XXXX	XXXXXXXX	<input checked="" type="radio"/>
VISA	XXXXXXXX	XXXX XXXX XXXX XXXX	XXXXXXXX	<input type="radio"/>

Security code

Get help with this?

What happens next?  
This is step 1 of 3. On the next page you can review your basket. We will not process your payment until you click 'confirm your payment' on the next page.

Edit card / Use different card Review and confirm payment Cancel and return to your basket

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Click Confirm your payment. This will add the money onto the students ID card.

The screenshot shows a web browser window with the URL <https://www.parentpay.com/PPCheckout/PayerReview.asp>. The page is titled "Secure checkout" and features the ParentPay logo. A progress bar at the top indicates three steps: "1 Payment information", "2 Review and confirm payment" (which is currently active), and "3 Receipt".

The main heading is "Review and confirm your payment", followed by the instruction: "Review the information below, then click 'confirm your payment'".

Payment details are listed as follows:

- Card:  [blurred card number]
- Total cost: £10.00
- Items: 1

A table titled "CTC Kingshurst Academy" displays the item being purchased:

Item	Pupil	Price
17510000 100 IMPACT Catering Money	[blurred]	£10.00

Below the table, it states: "Your receipt email will be sent to: [blurred email address]".

The section "What happens next?" explains: "This is step 2 of 3. After clicking 'confirm your payment', we will process your payment and provide you with a receipt on the next page."

At the bottom of the form, there are two buttons: a grey "Cancel" button and an orange "Confirm your payment" button. A large red arrow points directly to the "Confirm your payment" button.

At the very bottom of the page, there is a copyright notice: "© Copyright 2016, ParentPay Limited. All rights reserved. PFCSDNWW650 Vn, 1.1362.45511.0" and links for "Privacy policy" and "Contact ParentPay".