

### Autumn Term

Week Commencing	Year 7	Year 8	Year 9	Year 10	Year 11
<b>Week 1</b>					
<b>Week 2</b>	Transition to secondary school	LMI	Year 11s talk to year 9s. What I wish I'd have done in year 9?!	How the opportunities available in and out of school help prepare you for the workplace	LMI
<b>Week 3</b>	The importance of having goals and aspirations and setting targets	What are your goals and aspirations – the importance of having them?	How will the subjects you have chosen prepare you for a career?	The range of opportunities available in learning and work and the laws governing employment and employee rights	What to do when you leave school – the range of opportunities available
<b>Week 4</b>	What are your strengths and weaknesses/goals/learning styles/organizational issues	(Introduction to kudos)	LMI	The importance of work experience in applying for jobs	How to access the best impartial careers advice
<b>Week 5</b>	The changing world of work	What pathways can you take to achieve your goals?	Introduction to kudos?	How to make your CV standout	How to make yourself employable
<b>Week 6</b>	Introduction to Labour Market Information (LMI) What does it mean? How can I use it?	Soft skills –personality test	What are the skills and qualities, which are desired by employers in different fields and how to develop these?	About the soft skills that workplaces are looking for and how to develop them?	How to market yourself, applications and interviews
<b>Week 7</b>	Why is schools an important part of your journey?	How can the options you choose at GCSE help you achieve your goals?	The personal review process and how to look at ourselves objectively including assessing progress towards our goals – What do I need to do?	LMI	CVs, personal statement and covering letters
<b>Week 8</b>	The range of opportunities open to you inside and outside of school	Year 10 talk to year 8 about option choices?	Talk from college/employers about the importance of transferable skills	What is available after school and the merits of different career pathways including university, vocational	Post 16 talk to year 11 A level choices/apprenticeships ?