



Dear Parent(s)/Carer(s)

I have great pleasure in inviting you to our New Year 7 Parents' Information Evening, to be held on **Wednesday 15th June 2022** between 4:00pm - 6.30pm. New Year 7 students are also welcome and encouraged to attend. During the evening you have an opportunity to attend ***one of two informative presentations*** from our Principal, Miss Nicola Crehan. It is essential that one of these meetings is attended so you are fully briefed on the school's standards and expectations. The presentation times are included below;

Please attend one of the following presentations on the evening	
Principal Talk 1 (Main Hall)	4:30pm
Principal Talk 2 (Main Hall)	5:30pm

Please may I ask that parents/carers allocate approximately one hour for this evening as there are a number of stands you will need to visit in order to collect or inform us of any additional information that may be relevant to your child starting with us in September.

The following stands and staff are available to speak to you during the evening:

Stand	Staff Member	Location
Transition Queries	Natalie Grady	Foyer
Additional Educational Needs	Marie Brocklebank (SENDco)	Foyer
Student Welfare	Laura Ridley (DSL)	Foyer
Lead First Aider	Jessica Hines	Foyer
Student Travel Cards	National Express	Canteen
Online Payment	Parent Pay/Parent App – Sally Minihaue	Foyer
Uniform Display	PB Sports / PE Staff	Canteen
Extended Services	Mark McEvoy / Dan Jones	Canteen
Student Voice	Student College Captains	Canteen
Pastoral Support	College Leaders	Canteen
Canteen Food Display	Simon Vurlan (Canteen Manager)	Canteen

Could I please ask, if you have not done so already, that you return your administration forms to us on this evening. These were posted with the Welcome pack back in April and contain important information that is needed for us to set your son/daughter up on our systems. Spare copies will be available on the evening if needed.

If you have not completed the parental information questionnaire, could you also do this asap. This enables you to provide additional information about your child that will aid transition from primary to secondary school. The link to this is below.

https://forms.office.com/Pages/ResponsePage.aspx?id=IUVmEPIfGE2U9SfICX2T_e1SjgekdnJPlqzmuBUgg29UNEJENINBNjZRSkk4QzKxTUMyU1hVV1JDOC4u

During this evening you will also be made aware of you son/daughters College and be able to speak to key staff within this. Information regarding your son/daughters form group and tutor will be communicated on the Transition days in July.

If you have any further information, please do let me know. I look forward to seeing you on Wednesday 15th June 2022.

Yours sincerely

Lee Parfitt (College Leader)

lparfitt@kingshurst.tgacademy.org.uk



Request for Additional Time/Meeting

If you would like to discuss any matter relating to your child in more detail, please complete this slip and hand it in to Miss Grady (Admissions) on the evening and an appropriate member of staff will respond to arrange a meeting or collect information following this evening.

Student Name	
Contact Name	
Contact Number	

Information
