



Monday 18th March 2024

Dear Parents/Carers,

Re: Exams update for Year 11 and Year 13

I am writing to provide you with details about the upcoming examinations for summer 2024, in addition to details regarding the exam period itself. I thank you in advance for your patience in taking the time to read through the contents of this important letter.

We are now fast approaching the start of the exam season with the first formal GCSE exam taking place on **Tuesday 7th May 2024**. Pupils will have three weeks of exams prior to the traditional half-term break, and will then return for the final 3 week period of exams (depending on their combination of subjects). A copy of the for timetable for all examinations is provided at the end of this letter.

Below you will find some key operational aspects of the forthcoming exam season which all pupils will be made aware of:

- The exam period window begins from **07-05-24 until 21-06-24**. In addition, there is a **contingency day on 26-06-24** in case an exam is moved from its original time. Pupils need to **be available for the whole exam period**, inclusive of this contingency day.
- Morning exams will **start from 0900**, with afternoon exams expected to **start no later than 1315**.
- Afternoon exams:
 - When pupils finish afternoon exams, with the earliest being 1420, they will be expected to go home instead of to their period 5 lesson. If pupils have a scheduled period 6 on their timetable, they can wait in the IC supervised as a supervised area. Year 13 will be able to return to the Common Room or sign out at Student Services. Pupils should not be on site after this time if they have no period 6 lessons and have completed the afternoon exam. Please check your child's exam timetable to see when they are likely to finish as exams will be of differing lengths.
- Completing coursework:
 - There may be some pupils required to attend the academy to complete any outstanding coursework. If this is the case, pupils and families will be informed by the subject teacher in advance where pupils are expected to attend. In all cases of students coming into the Academy, they will be required to wear their correct uniform and complete this work.
- Study leave:
 - Year 11 will be in the academy until the end of their final exam, the latest of which would occur on 19-06-24. After this date, pupils will not need to attend. Year 13 A Level students will not need to attend once their final exam has been completed, the latest of which will occur on Friday 21st June. Further details will be shared with Year 13 BTEC students by the Sixth Form team.



- Fire alarm during exams:
 - If there is a fire alarm during an exam, pupils must follow the normal procedure, which is to stay calm and wait for instructions. Pupils must not take anything with them and will then make their way to the designated area, on to the tarmac and service road area to the side of the Pavilion, **in silence and without communicating with anyone** as they would be under exam conditions. Pupils with exams in the hall will make their way to the back of the sports hall and line up in the specific rows that they were seated. Pupils in other rooms will make their way to the same point venue. A Senior Leader will coordinate this. Again, **it is vital that pupils do not communicate or take anything with them**. All rooms will be locked until pupils can return to the exam venue and will be provided the full allocated time.
- Exam absence:
 - If your child is absent from a scheduled exam, the academy will continue to contact you. Pupils will be issued with individual exam timetables and must be **on time for all their exams**. If an exam is missed, there is **no opportunity to retake the exam** and this will affect the overall grade received.
- Leavers' Assembly:
 - Pupils will have a leavers' assembly on **Friday 21st June**. We will send out further details closer to the time for final day arrangements, but the general plan will be for Year 11 and Year 13 pupils will be invited to come in for an assembly in the afternoon. There will be a BBQ where we will also have refreshments for pupils to enjoy. Pupils will not need to be in uniform. **This event is via invitation only and pupils with accumulated negative, or repeated negative events between the date of the letter and the final exam may not be invited.**
- Year 11 Prom:
 - **Prom for Year 11 will be on 27-06-24** with further details being released closer to the time. **This event is by invitation only for pupils with good attendance and behaviour**. Please see our letter, published by the Year 11/Bronte Team on the TGAK website for further information (Dec 2023): <https://www.kingshurst.tgacademy.org.uk/files/2024/01/Prom-letter-to-parents-2024-1.pdf#prom-2024/>
- Results Days
 - A Level results will be released to candidates on **Thursday 15th August 2024**.
 - GCSE results will be released a week later, on **Thursday 22nd August 2024**.
 - Arrangement details for these days will be shared closer to the time.
- Ofqual's guidance on exams:
 - Can be found via the following link: <https://www.gov.uk/government/publications/ofqual-student-guide-2024/ofqual-student-guide-2024>
- Examination special consideration update:
 - The JCQ policy for this can be found here: https://www.jcq.org.uk/wp-content/uploads/2023/08/Guide_to_spec_con_process_2023_24_FINAL.pdf
 - Special consideration is given to a candidate who has temporarily experienced illness, injury or some other event outside of their control at the time of the assessment. It is applied when the issue or event has had, or is reasonably likely to have had, a material effect on a candidate's ability to take an assessment or demonstrate his or her normal level of attainment in an assessment.
 - There are minimum requirements for enhanced grading in cases of acceptable absence.
 - Where long-term circumstances have prevented the candidate from reaching the competence standards, it may not be possible to make an adjustment.



The following pages include imperative communications set by the Joint Council for Qualifications (JCQ) that require students to have absolute clarity as to what is classed as an unauthorised item in addition to a 'warning to candidates' over the high expectation of their behaviour within all examinations. A complete overview of ALL examinations within the summer exam series is also provided.

Please can I ask that you discuss the points above with your child over the next few days to ensure clarity and the contents of this letter. In addition, I would like to thank you for your continued support this year as we move towards this final, imperative phase of the academic year.

If you have any further questions, please do not hesitate to contact the academy.

Yours sincerely,

John Bowers
College Leader
Tudor Grange Academy Kingshurst





AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
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Warning to Candidates

1. You **must** be on time for all your examinations.
2. **Possession of a mobile phone** or other unauthorised material **is not allowed** even if you do not intend to use it. You will be subject to penalty and possible disqualification from the exam/qualification.
3. You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
4. You **must** follow the instructions of the invigilator.
5. You **must not** sit an examination in the name of another candidate.
6. You **must not** become involved in any unfair or dishonest practice in any part of the examination.
7. If you are confused about anything, only speak to an invigilator.

The *Warning to Candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.



AQA

City & Guilds

CCEA

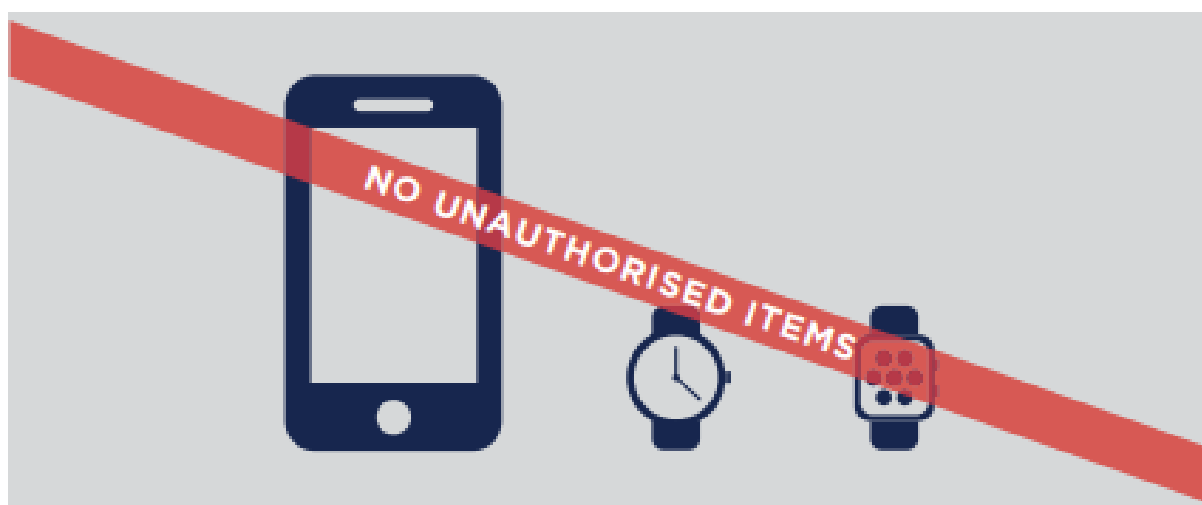
OCR

Pearson

WJEC

NO MOBILE PHONES NO WATCHES

**NO POTENTIAL TECHNOLOGICAL/WEB
ENABLED SOURCES OF INFORMATION**



Possession of unauthorised items, such as a mobile phone
or any watch, is a serious offence and could result in

DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.



Summer 2024 Exam Timetable:

Key: GCSE A-LEVEL CLASH

SUMMER EXAMS 2024											
Morning Exam Session: 0900						Afternoon Exam Session: 1300					
Exam board	EXAM	Minutes	Year	No.	EXAM board	EXAM	Minutes	Year	No.	EXAM board	EXAM
SUMMER EXAMS 2024						SUMMER EXAMS 2024					
Exam board	EXAM	Minutes	Year	No.	EXAM board	EXAM	Minutes	Year	No.	EXAM board	EXAM
Monday 29th April											
Tuesday 30th April	AQA	Spanish Speaking	All day	11	AQA	Spanish Speaking	All day	11			
Wednesday 1st May	AQA	Spanish Speaking	All day	11	AQA	Spanish Speaking	All day	11			
Thursday 2nd May	AQA	Spanish Speaking	All day	11	AQA	Spanish Speaking	All day	11			
Friday 3rd May	Edexcel	BTEC L3 Sport & Exercise Science Unit 3: Applied Sport & Psychology	180	12					17		
SUMMER EXAMS 2024											
Morning Exam Session: 0900						Afternoon Exam Session: 1300					
Exam board	EXAM	Minutes	Year	No.	EXAM board	EXAM	Minutes	Year	No.	EXAM board	EXAM
Monday 6th May											
Tuesday 7th May	Edexcel	BTEC Tech Award H&SC (BHS03) - Health & Wellbeing	120	11					20		
Wednesday 8th May											
Thursday 9th May	Edexcel	BTEC Tech Award Sport (BSP03) - Dev fitness to improve other participants in Sport	90	11	AQA	Drama	90	11	32		
Friday 10th May	AQA	Combined Science: Biology Paper 1 - Foundation	75	11	Edexcel	BTEC Tech Award Child Dev (BCD03) - Supporting Children to Play, Learn & Develop	120	11	107		
		Combined Science: Biology Paper 1 - Higher	75	11					107		



SUMMER EXAMS 2024											
Morning Exam Session: 0900						Afternoon Exam Session: 1300					
Exam board	EXAM	Minutes	Year	No.	EXAM board	EXAM	Minutes	Year	No.	EXAM board	EXAM
WEEK-5											
Monday 3rd June	Edexcel	Mathematics Paper 2 (Calculator) - Foundation	90	11	105						
	Edexcel	Mathematics Paper 2 (Calculator) - Higher	90	11	74						
Tuesday 4th June	AOA	Spanish Listening - Foundation	35	11	31	Edexcel	History Paper 2 - Superpower, saxon, Norman	105	11	95	
	AOA	Spanish Reading - Foundation	45	11	31	Edexcel	Mathematics Adv - Pure Mathematics 1	120	13	6	
	AOA	Spanish Listening - Higher	45	11	13	AOA	Media Studies Adv Paper 2	120	13	3	
	AOA	Spanish Reading - Higher	60	11	13						
Wednesday 5th June	AOA	Geography Paper 2	90	11	139	AOA	Business - Business Paper 2	105	11	34	
	AOA	English Literature Adv Paper 2	150	13	7	AOA	Biology Adv Paper 1	120	13	7	
						WJEC	Criminology Unit 4: Crime & Punishment Paper Based	90	13	5	
Thursday 6th June	AOA	English Language Paper 2	105	11	179						
	AOA	Business Adv Paper 3	120	13	9						
Friday 7th June						AOA	Combined Science: Biology Paper 2 - Foundation	75	11	107	
						AOA	Combined Science: Biology Paper 2 - Higher	75	11	67	
						OCR	History A: England 1547-1603: Later Tudor: Written	90	13	8	
WEEK-6											
SUMMER EXAMS 2024											
Morning Exam Session: 0900						Afternoon Exam Session: 1300					
Exam board	EXAM	Minutes	Year	No.	Exam board	EXAM	Minutes	Year	No.		
Monday 10th June	Edexcel	Mathematics Paper 3 (Calculator) - Foundation	90	11	105	OCR	Creative iMedia: Media Industry Written	90	11	17	
	Edexcel	Mathematics Paper 3 (Calculator) - Higher	90	11	74	AOA	Spanish Writing - Foundation	60	11	31	
	AOA	Chemistry Adv Paper 1 - Inorganic and Physical Chemistry	120	13	4	AOA	Spanish Writing - Higher	75	11	13	
Tuesday 11th June	AOA	Combined Science: Chemistry Paper 2 - Foundation	75	11	107	Edexcel	History Paper 3 - Weimar & Nazi Germany	80	11	95	
	AOA	Combined Science: Chemistry Paper 2 - Higher	75	11	67	Edexcel	Mathematics Adv - Pure Mathematics 2	120	13	6	
	OCR	History A: Cold War in Europe 1941-1995 Written	60	13	8						
Wednesday 12th June	AOA	Dance	90	11	8						
Thursday 13th June											
Friday 14th June	AOA	Geography Paper 3	90	11	139	AOA	Combined Science: Physics Paper 1 - Foundation	75	11	107	
	AOA	Biology Adv Paper 2	120	13	7	AOA	Combined Science: Physics Paper 1 - Higher	75	11	67	



WEEK-7	SUMMER EXAMS 2024										GCSE	A-LEVEL	CLASH
	Morning Exam Session: 0900					Afternoon Exam Session: 1300							
	Exam board	EXAM	Minutes	Year	No.	Exam board	EXAM	Minutes	Year	No.			
Monday 17th June													
Tuesday 18th June	WJEC	Design & Technology	120	11	31								
	AOA	Chemistry Adv Paper 2 - Organic and Physical Chemistry	120	13	4								
Wednesday 19 June	Eduqas	Food preparation and nutrition	105	11	33								
	AOA	Biology Adv Paper 3	120	13	7								
Thursday 20th June													
Friday 21st June	AOA	Chemistry Adv Paper 3	120	13	4								

