

THE RIGHT WAY **R**

We want all our students to become responsible, respectful young adults who are ready to flourish in all aspects of life.



CONTENTS PAGE

Expected Behaviours For Uniform & Standards	1
Expected Behaviours For Speaking To Adults	2
Expected Behaviours For Speaking To Peers	3
Expected Behaviours For Travelling To/From The Academy	4
Expected Behaviours At The Gate In The Morning	5
Expected Behaviours At The Gate In The Afternoon	6
Expected Behaviours For Classroom Entry	7
Expected Behaviours For Classroom Exit	8
Expected Behaviours For Learning	9
Expected Behaviours For Movement Around The Academy Corridors	10
Expected Behaviours For Lunch And Break Times	11
Expected Behaviours For The Restaurant	12
Expected Behaviours For Detention	13
Expected Behaviours For Educational Visits And Out Of School Activities	14

EXPECTED BEHAVIOURS FOR UNIFORM

Students will arrive to the Academy in correct uniform and remain in correct uniform throughout the day.

Students will follow the school policy regarding accessories. Jewellery is not permitted in the Academy and students will hand over these items if they do not follow the policy. Students will have a natural, non-extreme hairstyle and will not wear excessive make-up or nail varnish (or acrylic nails).

Students will not bring phones, ear pods and other related items into the Academy. These must be put away into bags at the school gate. These items are prohibited. If seen or heard, students will hand over these items when requested by a member of staff.



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You are a TGAK student, and you come to school wearing your uniform with pride. It shows that you are confident and **ready** to belong to our school community.

Our uniform represents who we are as an academy and that everyone here is treated equally. We ask everyone to be **ready** to wear the same uniform as a symbol of unity and any additions, such as jewellery, nails makeup or extreme haircuts would distract from this.

You are being **responsible and respectful** of the people around you by not being distracted by technology. It is important to speak to each other, face-to-face and be aware that technology can distract from this sometimes. We will teach you how to be **responsible** when using technology so that you understand that there is a time and a place for this to be used.

EXPECTED BEHAVIOURS FOR SPEAKING TO ADULTS

Students will speak to all adults in the Academy with respect and say 'please' and 'thank you'.

Students will refer to all adults in the Academy as "Sir" or "Miss", regardless of their role or if they are a visitor, as a sign of respect.

Students will use respectful language rather than slang terms when speaking to all adults in the Academy.

Students will stand up straight, remove hands from pockets and not fidget when having a conversation with an adult in the Academy.

Students will stop when approached by an adult and engage in a conversation and/or follow instructions given first time, every time.

Students will maintain eye contact with the adult to whom they are speaking as a sign of respect.



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Using manners is very important within society as it shows **respect**. It is an expectation that people use manners and if you don't you may find that people respond negatively to you, as they may be offended by your lack of manners.

Using a title and a surname is a formal way of addressing someone that is not part of our family or friendship group. You are showing that you understand this and have **respect** for the person you are speaking to.

You choose your language according to the audience or person you are speaking to. Adults in school, are not your friends, and so you need to remember to be **ready** to speak to them using formal language.

Your body language is an important way to show that you care and are **respectful** of your audience. If you sit straight, you are showing others that you are ready to listen and that you care.

It is important that you are **respectful** and stop when asked. When a member of staff makes a request, you need to do it first time because you are **responsible** for your own actions. When a member of staff asks you to do something straight away it is because they want you to be ready to behave and flourish. If you do not do this first time this makes things worse and escalates. We want you to have positive interactions in school.

When you maintain eye contact you are showing **respect**. The person who you are speaking to that you are interested in what they are saying. This will also help you to read their facial expressions, and that will help you understand the tone of the conversation.

EXPECTED BEHAVIOURS FOR SPEAKING TO PEERS

Students will always speak to each other with respect inside and outside of the Academy and in all forms of communication (e.g., face to face, emails etc).

Students will challenge each other and/or report any behaviour such as bullying or offensive language.

Students will use an appropriate tone and volume when speaking to each other.

Students will speak about other students respectfully, even if they are not present in the conversation.



Because



We always respect each other. In our Academy community everyone is equal it is important that we speak to each other in this way and remember how hurtful words, emails or videos on social networking are. We belong to this community, and it is our **responsibility** to look after each other.

It is important to stand up for what is right and sometimes this means challenging other people's behaviour or reporting it. They may not know that their language is offensive or that their behaviour is hurtful. We need to be **responsible** for each other.

We are **respectful** of other lessons and learning that may be taking place, we do not want to disrupt the school by being loud in the corridors. Also, there is no need to shout as you move around the Academy. This may make others feel intimidated whether you mean it that way or not.

We always **respect** each other. In our Academy community everyone is equal, and it is important that we speak **respectfully** about each other. We belong to this community, and it is our **responsibility** to look after each other.

EXPECTED BEHAVIOURS

FOR TRAVELLING TO/FROM THE ACADEMY

Students will remember that whilst travelling to or from the Academy, that their uniform forms a reputational extension of the Academy and therefore students will commit to behave in a respectful manner to their peers, transportation staff and the communities they interact with whilst on their journey.

Students will time their journey to arrive safely to the Academy in time for the warning bell at 8:25 am and to arrive home in line with the expectation of parents or carers.

Students will be proactive in reporting any incidents that happen involving themselves or other members of the Academy community whilst travelling to or from the Academy.



Because

You are a TGAK student, and you come to school and leave school wearing your uniform with pride. It shows that you are confident and **ready** to belong to our school community and be **responsible** for the Academy's reputation with the public while you wear our uniform.

Punctuality is an important habit that shows we are taking **responsibility** for ourselves and making sure we are where we need to be on time. You need to get in to school in time to get to registration by 8:30 am and you need to arrive home when expected so your parents/carers know you are safe.

We are **ready** to help and support you but can only do this if you report incidents to us. Student Services is open from 8:15 am and your tutor can also be told anything at 8:30 am. You are **responsible** for reporting these incidents so we can help.

EXPECTED BEHAVIOURS AT THE GATE IN THE MORNING

Students will be polite and courteous to duty staff.

Students will respond to staff and engage in conversation.

Students will enter the site in correct uniform and confirm their phones, ear pods and other electrical devices are turned off and in bags.

Students will walk their bikes around the academy.



Because

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Everybody deserves to be treated with **respect** so that everybody feels valued as a contributing person in the Academy community. Duty staff are there to make sure that everyone is safe at the academy.

It is important for us to get to know each other and to understand each other's point of view. It is **respectful** to show good manners and listen to others so that we can all belong to one community, despite our differences.

You are a TGAK student, and you come to school **ready** wearing your uniform with pride. It shows that you are confident and ready to belong to our school community. We will teach you how to be **responsible** when using technology so that you understand that there is a time and a place for this to be used.

It is important to **respect** our Academy site and all the other people walking around it. We want to make sure that everyone feels safe as they move around the site.

EXPECTED BEHAVIOURS

AT THE GATE IN THE AFTERNOON

Students will be polite and courteous to duty staff.

Students will respond to staff and engage in conversation.

Students will leave the site promptly and will treat each other with respect whilst making their way home.

Students will remain in correct uniform until they have left the site. Students will not take out their phones, ear pods or other electrical devices until they have gone out of the school gate.

Students will walk their bikes around the academy.



Because



Everybody deserves to be treated with **respect** so that everybody feels valued as a contributing person in the Academy community. Duty staff are there to make sure that everyone is safe at the academy.

It is important for us to get to know each other and to understand each other's point of view. It's **respectful** to show good manners and listen to others so that we can all belong to one community despite our differences.

Gathering in large crowds can appear intimidating to those who don't know you. We want to show **respect** for our community, and we want everyone to feel safe.

You are a TGAK student, and you come to school **ready** wearing your uniform with pride. It shows that you are confident and ready to belong to our school community. We will teach you how to be **responsible** when using technology so that you understand that there is a time and a place for this to be used.

It is important to **respect** our Academy site and all the other people walking around it. We want to make sure that everyone feels safe as they move around the site.

EXPECTED BEHAVIOURS FOR CLASSROOM ENTRY

Students will be on time for their lessons. There is no excuse for lateness at the Academy.

Students will arrive at the lesson in correct uniform. This will include the removal of coats inside the Academy.

Students will adopt a fresh-start approach when going to lessons. Students must attend every lesson. Opting out or choosing to be parked, is not an option.

All students will enter the room and open their books/ workbooks. They will complete the 'let's get started' task in silence. Students will demonstrate resilience and will try. There is no opting out. If students do not know the answer, they will write a sentence stem ready to complete the answer.

Students will be fully equipped for lessons. In the case of missing equipment, students may borrow from teachers, and this will be addressed later via a sanction.

Students will address their teacher as "Sir" or "Miss" during the register and remain in silence for the duration of the register.



Because



Every single minute in a lesson counts. Learning starts from the moment you step foot in the classroom. Punctuality is an important habit that shows we are taking **responsibility** for our own learning.

You are a TGAK student, and you come to school wearing your uniform to show that you belong. Wearing coats and hoods inside can sometimes look like you do not want to belong, which may give others the wrong impression about you. Be **ready** to be proud of your appearance.

Teachers want to teach you. The best place for your to be is with the teacher we have carefully selected for you. All teachers like you and will give you the **respect** you deserve and the chance to learn. They will challenge you, because they want you to flourish, they want you to be ready to be the best you can be.

Teachers have planned the 'Let's get started task' as part of your learning journey. These will often be based on learning from previous lessons to help your teacher understand what you know already or what you might need help with that lesson. It is so important that you are **responsible** and try.

You need to be prepared for lessons and organised. This shows you are **responsible** and ready to learn.

Your teachers are the experts in the room and it is important to address members of staff **respectfully**. Registers are extremely important and must be completed quickly and accurately.

EXPECTED BEHAVIOURS FOR CLASSROOM EXIT

Students will engage with answering 'The Big Question' and the '5' steps to finish to demonstrate progress they have made in the lesson.

Students will help the teacher tidy the classroom as per teacher's instructions.

Students will stand behind their desks, with their chair tucked in (or on the desk in science labs), in correct uniform.

Students will wait to be dismissed by their teacher and will leave in a calm, orderly manner.

Students will follow the one-way system, where appropriate, as they leave lesson.

Students will remain in correct uniform in the corridors. This includes not wearing coats inside the Academy.



Because



It is important for you to be **ready** to demonstrate what you have learnt to support the teacher in future planning to help you to be successful.

Having a tidy environment to work in demonstrates that you respect your community space and each other. We are all **responsible** for making this Academy a great place to learn and your teachers will need help with this.

Exiting the room in the 'right way' shows that you are ready to transition to your next lesson or break/lunch and that you are taking **responsibility** for this.

This shows **respect** for the lesson and the teacher you have just had and is a way of ensuring that you end the lessons in a positive way. It also means that you leave safely alongside your peers.

This will ensure corridors are calm and will allow others to feel safe. It is important we **respect** the other students and staff moving around the Academy, especially those who may feel uncomfortable in crowded spaces.

You are a TGAK student, and you come to school wearing your uniform to show that you belong. Wearing coats and hoods inside can sometimes look like you do not want to belong, which may give others the wrong impression about you. Be **ready** to be proud of your appearance.

EXPECTED BEHAVIOURS FOR LEARNING

Students will follow seating plans as directed by the teacher.

Students will be respectful of all adults and other students. Students will understand that sometimes, tasks will be challenging, and they will need to be resilient. Students will commit to trying and working hard.

Students will adhere to the Learning Modes and expectations (outlined below).

Students will use the toilet at break and lunch to maximise learning time in lessons.

Students will not leave a lesson without permission. There is no exception to this.

Students will behave 'the right way' in lessons by being ready, respectful and responsible.



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Teachers plan for you to be successful. You will respect their decision and trust them to create a seating plan that will maximise your opportunities to learn. You may not always understand the reasons for this so be **responsible** and talk to the teacher after the lesson. They will explain this to you.

Everyone in our community belongs. Therefore, we all deserve to be treated with **respect**. Sometimes your schoolwork will be hard. Adults know this and will help you. You need to try first. Be ready to try, and remember it is fine sometimes to make mistakes and get things wrong. This is how we all learn.

This will create a calm learning environment allowing everyone to be successful. It shows **respect** to others and ensures we are responsible for our own learning. Each learning mode will help you to learn in different ways, and it is important to follow the teacher's instructions as they have planned for this.

You need to be **responsible** for managing your own time at lunch and break times so that you get to lessons at the start and not miss any learning.

Teachers plan lessons where every second counts. When you miss time in a lesson you may miss a valuable piece of learning. Be **responsible** for your own learning and be in all lessons, all of the time.

These are traits that you will need to **flourish** in all aspects of life, in the Academy, and outside of the Academy.

EXPECTED BEHAVIOURS

FOR MOVEMENT AROUND THE ACADEMY CORRIDORS

Students will walk on the left at all times to show consideration for other people using the space.

Students will use the correct stairs for movement in A Block and D Block, moving up and down floors on the correct staircase. Students will enter and exit through the correct doors and follow the one-way system.

Students will speak at an appropriate volume as they move around the Academy and be respectful to the Academy community.

Students will move with purpose from one place to another within the Academy without loitering.

Students will be respectful to all users of the Academy corridors, not making physical contact with others, ensuring everyone is safe when moving around the site.

Students will speak to each other respectfully and show courtesy to others, for example holding the door and saying thank you.

Students will be considerate of each other's personal space and will not physically touch another student in any situation. We are a non-contact Academy.



Because



This will ensure corridors are calm and will allow others to feel safe. It is important we **respect** the other students and staff moving around the Academy, especially those who may feel uncomfortable in crowded spaces.

The staircases are smaller than the corridors and we need to be **responsible** for other people's safety.

We are **respectful** of other lessons and learning that may be taking place, we do not want to disrupt the school by being loud in the corridors. Also, there is no need to shout as you move around the academy. This may make others feel intimidated, whether you mean it that way or not.

It is important that everyone gets to their next lessons or breaks on time. To do this efficiently everyone needs to walk with purpose and not stop others from moving in the corridors. Loitering may look like you don't **respect** your learning, even when this is not the case.

Physical contact at this Academy is not tolerated at any point. You need to **respect** other people's personal space and boundaries, always.

Having great manners shows that you **respect** each other and that you are all contributing to a positive Academy environment. Showing kindness and great manners to others means that they will respond in the same way.

Physical contact at this Academy is not tolerated at any point. You need to **respect** other people's personal space and boundaries, always.

EXPECTED BEHAVIOURS FOR LUNCH AND BREAK TIMES

Students will remain in designated areas during break or lunch time.

Students will be respectful to all members of the Academy community and follow all staff instructions and requests first time, every time.

Students will behave sensibly and responsibly as they travel around the Academy at break time.

Students will remove coats inside the Academy and will continue to wear correct uniform.

Students will participate sensibly and safely in physical recreational activities (for example football/basketball).

Students will challenge each other and/or report any behaviour such as bullying or offensive language.

Students will moderate the noise level and language of conversations with other students at breaktime, so it is sensible, respectful and responsible. They will be mindful and considerate of how their behaviour can intimidate others (for example, congregating in large groups).



Because



You need to have **respect** for this site. These areas are supervised and allow for learning to take place in other areas of the academy. They have been selected as designated areas to keep you all safe.

All members of the Academy deserve respect. When a member of staff makes a request, you need to do it first time because you are **responsible** for your own actions. When a member of staff asks you to do something straight away it is because they want you to be ready to behave and flourish. If you do not do this first time this makes things worse and escalates. We want you to have positive interactions in school.

This will ensure corridors are calm and will allow others to feel safe. It is important we **respect** the other students and staff moving around the Academy, especially those who may feel uncomfortable in crowded spaces.

You are a TGAK student, and you come to school wearing your uniform to show that you belong. Wearing coats and hoods inside can sometimes look like you do not want to belong, which may give others the wrong impression about you. Be **ready** to be proud of your appearance.

Physical recreational activities such as football and basketball are a really good way for you to relax after a morning of lessons. Playing safely and **responsibly** means that everyone can be involved and feel safe whilst making game playing safe.

It is important to stand up for what is right and sometimes this means challenging other people's behaviour or reporting it. They may not know that their language is offensive or that their behaviour is hurtful. We must be **responsible** for each other.

We are **respectful** of other lessons and learning that may be taking place. We do not want to disrupt the school by being loud in the corridors. Also, there is no need to shout as you move around the academy. This may make others feel intimidated whether you mean it that way or not.

EXPECTED BEHAVIOURS FOR THE RESTAURANT

Students will join the back of the queue in single file and wait patiently.

Students will enter the restaurant in correct uniform without wearing a coat. If they are challenged by staff, they will respond quickly and politely.

Students with food will sit down to eat or move purposefully outside. Students who are waiting for their friends will sit down at a table away from the queues.

Students will make positive behaviour choices and remain calm. They will treat all adults with respect and respond politely.

As students leave, they will clear up spillages, bin all rubbish from their table, and tuck chairs in.



Because

We are **respectful** of other students in the Academy and sometimes this might mean you have to queue in the canteen. There will always be time for you to eat so you do not need to push. You may intimidate others by pushing in, even if you do not mean to.

You are a TGAK student, and you come to school wearing your uniform to show that you belong. Wearing coats and hoods inside can sometimes look like you do not want to belong, which may give others the wrong impression about you. Be **ready** to be proud of your appearance.

Sitting at a table to eat displays good manners. You would not go to a restaurant and stand up. Sitting down will allow you to enjoy your food whilst socialising with your friends. It shows you are **ready** for life outside of the Academy.

You may be challenged by staff in the Academy sometimes. This will be because you are not following the standards we expect of you because we want you to flourish. You need to respond to any adult with

Having a tidy environment demonstrates that you **respect** your community space and each other. We are all **responsible** for making this Academy a great place to enjoy and your teachers will need help with this.

EXPECTED BEHAVIOURS FOR DETENTION

Students will line up in full school uniform and wait patiently outside of the allocated detention room.

Students will be respectful and understand that all students need to be registered before entering the detention room.

Students will enter the detention room in silence and sit in the allocated seat.

All students will remain silent for the duration of the detention.

Students will sit up straight and remain facing forward for the entirety of the detention.

Students will only leave the detention room once instructed by a member of staff.

Students will exit the detention room in silence and leave site immediately after their detention.

Students will understand the consequences of and escalation process for not attending detention.

Students will understand that poor behaviour in detention will result in the detention being reset.



Because



We expect you to take **responsibility** for the sanctions that have been given to you. Standing in a line, allows us to take the register and make sure you are signed in for detention.

We are **respectful** of other students in the Academy and sometimes this might mean you have to queue to sign in. You do not need to push. You may intimidate others by pushing in, even if you do not mean to.

Entering the room in silence shows that you **respect** the seriousness of sanctions and that you are being **responsible** and reflecting on your behaviours.

Remaining in silence means that you can behave in the way we expect you to during detention and that you are being **respectful** of the sanction that we have applied.

Your body language is an important way to show that you care and are **respectful** of your audience. If you sit straight, you are showing others that you are **ready** to listen and that you care.

Leaving the detention room when you have been told to, shows that you **respect** your teachers and that you have taken **responsibility** for your own actions.

Leaving the room in silence will allow the teachers to dismiss others on time and shows **respect** for the whole Academy culture and community.

By attending detentions, you are showing that you are taking **responsibility** for your behaviour and that you are **ready** to reflect. We all make mistakes, and attending detention shows that you have understood your mistake and put it right.

It is disappointing when you choose to not attend detentions as it shows that you do not have **respect** for the academy expectations. You need to remember to behave in 'The Right Way' all the time. There is no excuse for non-attendance. You are **responsible** for turning up. On the occasion will reissue detentions that have not been sat. This is because we want you to have a second chance to be **responsible**.

EXPECTED BEHAVIOURS

FOR EDUCATIONAL VISITS AND OUT OF SCHOOL ACTIVITIES

Students will arrive on time at the agreed meeting point for the start of the educational visit and at any point during the visit.

Students will arrive for their educational visit attired in correct uniform or agreed appropriate attire in the case of visits that require non-school uniform.

Students will always remain as part of a group with the staff leaders and peers and will not isolate themselves at any point.

Students will make the visit leader aware of any resources or equipment they are unable to source prior to the day of the visit.

Students will address all staff and adults as part of the educational visit as “Sir” or “Miss”.

Students will follow instructions as directed by TGAK and educational visit venue staff.



Because



Punctuality is an important habit that shows we are taking **responsibility** for ourselves and making sure we are where we need to be on time. This also shows the people running the trip that we **respect** their time and effort.

You are a TGAK student, and you come to school and leave school wearing your uniform with pride. It shows that you are confident and **ready** to belong to our school community and be responsible for the Academy’s reputation with the public while you wear our

You are **responsible** for engaging fully in the activity or trip to show you **respect** the opportunity you have been given and the time the leaders of We want all our students to become **responsible, respectful** young adults who are **ready** to flourish in all aspects of life. have given to arranging this for you.

You need to be **responsible** for ensuring you are fully organised and prepared for any visit and this means making sure you know what you need in advance. Letting us know of any issues beforehand means we have time to help you.

Using a title and a surname is a formal way of addressing someone that is not part of our family or friendship group. You are showing that you understand this and have **respect** for the person you are speaking to.

You are a TGAK student, and you represent the Academy whilst on trips and visits or in front of visitors. Following instructions shows that you are **respectful and ready** to represent our school community and be **responsible** for the Academy’s reputation with the public while you wear our uniform.