

RE: *Shakespeare Schools Festival 2018*

24<sup>th</sup> September 2018



Dear parent / carer,

Shakespeare Schools Festival will be performing 'Romeo and Juliet' at the Old Rep Theatre on Tuesday 23<sup>rd</sup> October 2018. As you know, this is a fantastic event for our young people and provides the unique experience of performing with their peers at a professional theatre. Tickets are available via telephone from the Old Rep Box Office and online from their website; we hope to see as many of you there as possible. The cast would also appreciate your support over the weekend to finalise the learning of their lines, so that they are performance ready and confident.

On Tuesday, students will need to attend school at normal time, wearing non-uniform. We will then travel to the theatre via public bus – please provide bus fare, or ensure that your child has their bus pass with them. Technical and dress rehearsals will take place at the theatre in the afternoon, and the evening will commence at 7pm.

Students will need to bring packed lunch and dinner, and three bottles of water. They are welcome to bring some money to buy lunch in town, however this is optional. Unless previously arranged with myself, you will need to collect your child from the stage door at 9.30pm.

To ensure that students are performance ready, they will have some rehearsal time during the school day on Monday. Please ensure that they attend school with a bottle of water, as they will be quite active. Although they will be in uniform on Monday, please ensure that your child brings their full costume into school (Black trousers, t-shirt and shoes) – this will be collected in and looked after ready for the performance on Tuesday.

On Tuesday, students will require:

Bus fare, a day-saver, or their bus pass.

Warm outer layers for the journey.

A packed lunch, dinner and three bottles of water.

Their mobile phone, if they have one.

Some change to buy food (optional).

Please return the reply slip by Monday 22<sup>nd</sup> October.

If you have any questions or concerns, please contact me via email:

[rgalloway@kingshurst.tgacademy.org.uk](mailto:rgalloway@kingshurst.tgacademy.org.uk)

Yours faithfully,

Robyn Galloway



**Medical Information:**

Should your child be receiving any medication or have a medical problem at this present time which you would like to bring to the attention of staff, would you please give details below? The staff will take charge of any tablets etc. and will ensure that medication is taken at the appropriate times or in accordance with your instructions.

Please give details below if:

- a. Your child has any medical conditions requiring treatment, including medication
- b. Your child has any allergies, including food and medication?
- c. Your child has recently (last month) been in contact with any contagious or infectious diseases
- d. Your child suffers from travel sickness?
- e. Your child suffers from feeling overly anxious at certain times?

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**CONSENT:**

I consent to my child, \_\_\_\_\_ (FULL NAME) taking part in the above visit.

**MEDICAL EMERGENCY:**

I understand that my child is taking place in a workshop in a professional theatre and that a member of staff will be close at hand and easily available to act in **locum parentis** for my child. I agree to my child receiving the above medication as instructed (if applicable) and in the unlikely event of an emergency give authorisation to any emergency dental, medical or surgical treatment, including but not limited to: anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

**SIGNED** .....(Parent/Guardian)

**DATE** .....

**Please provide Telephone Numbers of two parents, guardians or trusted adults for emergency purposes:**

(Daytime 1) \_\_\_\_\_ **Name:**

(Daytime 2) \_\_\_\_\_ **Name:**

**(Should you wish to bring the staff's attention to any other point, please write on a separate piece of paper and attach it to this form.)**

Finally,

- I will collect my child from the Old Rep Theatre stage door at 9.30pm. Or
- My child will require transport back from the theatre, and I will collect them from Tudor Grange Academy Kingshurst at 10 – 10.30pm (students will phone to confirm).

**Signed:** .....